



BIDS and AWARDS COMMITTEE

Subject: **INVITATION FOR NEGOTIATED PROCUREMENT**
Reference No. 2026-02

In view of the two (2) failed biddings, ALECO invites interested bidders to participate in the Negotiated Procurement for the:

NO	PROJECTS/ITEMS	SOURCE OF FUND	ABC (in Php, VAT Inc.)
1	Supply and Delivery of Radio Units	General Fund	1,160,251.88

Bids must be duly received by the BAC Secretariat through:

- Manual submission at the ALECO Conference Room, ALECO Main Office, W. Vinzons St., Legazpi City or
- Online or electronic submission as indicated below:
on or before March 12, 2026, 12 NN
- Bid Opening shall be conducted on March 12, 2026 at 01:00 PM at the same address as above.

General Conditions:

- Interested bidder shall comply with the accreditation requirements as enumerated in ANNEX "A". *Bidders with valid accreditation may directly proceed with the submission of the Sealed Quotation as scheduled.*
- The bid shall not be considered unless properly signed by the interested bidder or duly authorized representative/s.
- Online submission should be password protected and such shall only be provided to the BAC Secretary upon opening of bids. File sent without password protection shall not be honored.

ALECO reserves the right to accept or reject any bid, and to annul the bidding process at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidder.

For further inquiries, kindly reach the following:

Charles Dean A. Ramos
BAC Secretariat
Albay Electric Cooperative, INC.
W. Vinzons St., Albay District
Legazpi City
09471732000
bac.alecoinc@gmail.com

Issued on March 5, 2026

Issued by:

ENGR. MARK JESSAN E. LUCILO (SGD.)
Chairperson, BAC

Noted by:

ENGR. WILFREDO O. BUCSIT (SGD.)
Acting General Manager





ANNEX "A"

ACCREDITATION REQUIREMENTS:

- a. Application Letter for Accreditation
- b. DTI Business name registration or SEC registration certificate
- c. Valid and current Mayor's permit/municipal license
- d. Tax Payer's Identification Number
- e. BIR Value Added Tax Registration
- f. Certification that the supplier/contractor is not black listed or banned from bidding by the government or any of its agencies and other private corporations or electric cooperatives
- g. Compliance with E.O. No. 398
 - i. Proof of VAT payment
 - ii. Tax Clearance from the BIR for the last two quarters
- h. On-going, completed or awarded contract not yet started within the relevant period specifying the following:
 - i. Name of the contract
 - ii. Date of contract
 - iii. Amount of contract and value of outstanding contracts
 - iv. Date of delivery
 - v. End-user's acceptance if completed

NOTES:

Advance copy of eligibility requirements shall be e-mailed to bac.alecoinc@gmail.com. The original copy must be submitted to the BAC on or before the bid opening or send it via courier. The quotation will not be opened if the bidder is not an accredited supplier/service provider of ALECO. The **accreditation fee** is **Php 2,500.00** valid for one (1) year.

Please pay it personally at Finance Services Department office of ALECO, or through a Bank Deposit at:

Bank Name: Chinabank

Account Name: Albay Electric Cooperative, Inc.

Account Number: 167100002770

To ensure the timely posting of your payment, kindly send via electronic mail to these email addresses:

zloria.aleco.fin@gmail.com, nuneznika.aleco.fin@gmail.com and bac.alecoinc@gmail.com the advance or scanned copy of the validated deposit slip or proof of payment, together with the following information: ☉ BIR Certificate of Registration ☉ Proof of Payment

Please be advised that this authorization applies only for this bidding invitation. Payment posting and issuance of Invoice will not be facilitated unless the above requirements are submitted.

